



**NEWPORT NEWS REDEVELOPMENT  
AND HOUSING AUTHORITY  
227 27<sup>th</sup> STREET  
NEWPORT NEWS VA 23607**

**Amendment Number 1  
RFP#SP-01-24  
January 3, 2024**

1. Add: IV and V

IV. Proposal Requirements/ Evaluation Factors

Provide 4 copies of the proposal. Proposals must contain the following information:

1. Provide information detailing the firm's history and experience in providing this type of work. (25pts)
2. List of key personnel assigned to this project. Include project role, project experience, education/certification, and number of years with the firm. (25pts)
3. Provide 4 references (within the last 5 years) for this type of work. Include contact information, project name and services provided. (20pts)
4. Describe the methodology and approach you will utilize to provide the services. (30pts)

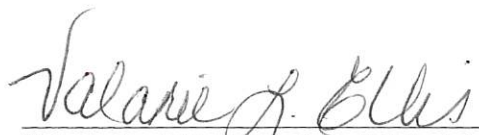
V. Evaluation and Selection Process

During the initial phase, proposals are technically reviewed by the evaluation committee which determines if all requirements of the RFP have been addressed. Once the qualified offerors have been determined, the Evaluation Committee shall rank all proposals, selection shall be made of two or more offerors deemed fully qualified, responsible, and suitable based on the factors listed in the RFP. Negotiations shall then be conducted with the offeror ranked first.

2. Change: Under II. Statement of Need: Change 30 classifications to 59 classifications. Which includes 121 positions.
3. Issued by: Valarie L. Ellis
4. Responders must acknowledge receipt of this amendment by signing this form below and submitting it with their response.
5. Closing date remains the same.

Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.

Acknowledged by: \_\_\_\_\_  
Contractor



\_\_\_\_\_  
Valarie L. Ellis, Director of Administrative Services