



# **Consolidated Plan for Housing and Community Development Annual Action Plan**



**Program Year  
2017—2018**



The City of Newport News Department of Development  
2400 Washington Avenue  
Newport News, VA 23607

Newport News Redevelopment and Housing Authority  
Community Development  
227 27th Street  
Newport News, VA 23607

Annual Action Plan  
2017

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2017

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## Executive Summary

### ***AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)***

#### **1. Introduction**

The City of Newport News' 2017 Annual Action Plan (AAP) describes how the City will use funds from the US Department of Housing and Urban Development (HUD) to meet affordable housing and community development needs in the third year of the five-year Consolidated Plan for federal fiscal years 2015-2019. The plan described the priorities and multiyear strategic goals based on an assessment of housing and community development needs, an analysis of housing and economic market conditions and available resources.

The Annual Action Plan for the period July 1, 2017 to June 30, 2018 described herein reflects proposed activities in the third program year of the 2015-2019 Consolidated Plan. The following information details projects proposed to be undertaken in the City of Newport News with Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) entitlement funds awarded from HUD.

The City of Newport News' allocations for CDBG and HOME are listed below. These entitlement amounts are supplemented by projected program income and reprogrammed prior year funds.

Please note: In the event that Community Development Block Grant (CDBG) and/or HOME funded programs receive an increase in unanticipated program income during the year, the following program activities will utilize the additional funds.

- CDBG – Public Facilities & Improvements, Public Services & Administration
- HOME – HOMEvestor Program, Administration & Community Housing Development Organization (CHDO)

Should the City experience a decrease in CDBG and/or HOME funding, the above-mentioned activities will be adjusted in accordance with the City's Citizen Participation Plan.

## City of Newport News Allocations for CDBG and HOME

### CDBG

Entitlement Allocation	\$1,122,384
Prior Year's Unbudgeted Funds	\$26,725
Reprogrammed Previously Budgeted Funds	\$36,878
Projected Program Income FY17	\$250,000
<b>Total Program Budget for FY17</b>	<b>\$1,435,987</b>

### HOME

Entitlement Allocation	\$536,530
Projected Program Income	\$190,000
<b>Total Program Budget for FY16</b>	<b>\$726,530</b>

## 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Annual Action Plan for the period July 1, 2017 to June 30, 2018 continues the goals of the Five-Year Consolidated Plan which focused on providing safe, decent and affordable housing and creating economic opportunities for citizens of Newport News. The goals and objectives of the Annual Action Plan, as formulated by the Five-Year Consolidated Plan, are summarized below:

Goal 1: Housing Preservation and Neighborhood Revitalization – Housing preservation and neighborhood revitalization priorities consist of the elimination of slums and blight, codes enforcement, the acquisition and rehabilitation of properties, owner occupied housing rehabilitation and development activities

Goal 2: Expand Economic Development - Economic development activities consisting of loans and grants, to establish and strengthen businesses in the City thereby generating jobs

Goal 3: Homeless Intervention and Special Populations Housing - CDBG funds will continue to support certain homeless intervention programs over the next five years identified as high priorities in the Consolidated Plan

Goal 4: Increase Affordable Housing Units - Promote homeownership opportunities and the retention of owner-occupied housing units; Development of Affordable Rental Units

Goal 5: To Reduce Homelessness - Increase community services programming

Goal 6: Enhance Youth Development - Increase youth enrichment programming

Anticipated outcomes over the next year in support of the Five-Year Consolidated Plan are as follows:

- Continue to fund activities for the elimination of slums and blight through codes enforcement and acquisition of unsafe structures
- Acquisition and rehabilitation of owner occupied housing and rental development
- Expand economic development activities to establish and strengthen businesses in the City thereby generating jobs
- Continue to support certain homeless intervention programs
- Increase affordable rental and homeownership housing opportunities
- Continue to fund community service programs such as meals assistance, crisis intervention, alternative education and recreation for youth and transitional shelter for victims of physical abuse

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Newport News has been very successful in meeting many of the goals established in the prior year's plan. Detailed accomplishments during the past reporting period can be found in the FY 2015-2016 Consolidated Annual Performance and Evaluation Report (CAPER). In summary:

- 82.17 % of the locality's expenditures for 2015-2016 for the CDBG Program were used for low and moderate income beneficiaries.
- Program activities were undertaken in a timely manner as reported by HUD in its timeliness report dated May 2, 2016.
- 15 % of the locality's CDBG allocation was used for public service activities.
- 48% of the City's HOME funds were disbursed for the preservation of affordable rental units.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City follows the Citizen Participation Plan outlined in the Consolidated Plan. Many approaches used help to foster open, transparent citizen participation when developing strategic program outcomes and associated Action Plans.

In November 2016, the City of Newport News advertised a notice in the Daily Press, public libraries and public housing communities for a public meeting to allow citizens the opportunity to review program performance. They were also given the opportunity to identify housing needs and to offer their views regarding the use of CDBG and HOME funds for the upcoming year. The notices were also posted on the City and the Newport News Redevelopment and Housing Authority's (NNRHA) websites, throughout various City libraries and other departments and in all of the Authority's public housing communities.

The City and NNRHA held a citizen participation meeting Thursday, December 8, 2016 at Pearl Bailey Library to discuss the Consolidated Housing and Community Development funds for fiscal year 2017-2018.

The notice also advertised that the City would be accepting funding requests for the upcoming program year. City staff provided technical assistance to prospective applicants wishing to apply for funding during the meeting as well as contact information should the applicant(s) need further assistance. Application proposals were due on Friday, January 13, 2017.

The City received twenty-one (21) applications requesting funding from the 2017-2018 CDBG allocation. On February 8, 2017, the CDBG Application Review Committee held an open meeting in City Council chambers to allow each applicant the opportunity to give a presentation on the proposal(s). Committee funding recommendations are included in this draft Annual Action Plan. The citizen review and comment period for the draft plan was from Friday, April 7, 2017 through Monday, May 8, 2017.

On Wednesday, April 19, 2017, the City and the Authority advertised and held a public hearing to discuss the draft plan at Jim's Local Market at 6:00 p.m. No members of the public attended the meeting.

City Council also held a public meeting on Tuesday, May 23, 2017 to consider the final version of the plan. All citizen comments will be considered for inclusion in the Plan.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

One citizen comment was received in respect to the priorities identified in the Action Plan. Staff responded by submitting a letter to the citizen discussing the comments included in the letter. The citizen also met with City and NNRHA staff to discuss areas of the Plan and local priorities.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

The City of Newport News responds to all comments received throughout the Annual Plan process.

## **7. Summary**

All public comments and concerns will be considered.



## **PR-05 Lead & Responsible Agencies – 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	NEWPORT NEWS	Department of Development
HOME Administrator	NEWPORT NEWS	Department of Development

**Table 1 – Responsible Agencies**

### **Narrative (optional)**

#### **Annual Action Plan Public Contact Information**

The City of Newport News

Department of Development

2400 Washington Avenue, 3rd Floor

Newport News, Virginia 23607

(757) 926-8428

[www.nnva.gov](http://www.nnva.gov)

or

Newport News Redevelopment and

Housing Authority

227 27th Street, P.O. Box 797

Newport News, Virginia 23607

(757) 928-2644

[www.nnrha.com](http://www.nnrha.com)

## **Consolidated Plan Public Contact Information**

The City of Newport News

Department of Development

2400 Washington Avenue, 3rd Floor

Newport News, Virginia 23607

(757) 926-8428

[www.nnva.gov](http://www.nnva.gov)

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Newport News attempted to utilize a comprehensive consultation and coordination process for development of the Annual Action Plan. Significant aspects considered in the plan development process included:

- Development of a timeline projection for activities to occur.
- Identification of community stakeholders and key service providers.
- Identification of service providers and matching them with the appropriate section(s) of the plan to review and update.
- Assigning action items to personnel in their area of expertise.

Regarding coordination of public and private entities, the City, during not only the Annual Action Plan update process, but on a regular basis is in communication with Newport News Redevelopment and Housing Authority (NNRHA) who is the public and assisted housing provider for Newport News. The Executive Director of NNRHA is included in City Manager and department director’s meetings and retreats. This allows for the City to reinforce its policy and position on public and assisted housing issues. Additionally, NNRHA staff and City staff have regular communication with the Executive Director of the Community Services Board (CSB), which is the primary agency that stays aware of issues regarding mental health issues and is one of the service agencies that provide intervention for persons with mental and physical disabilities. Both City and NNRHA staff are in regular contact with numerous non-profit service providers through not only The Continuum of Care (CoC) but also as recipients of CDBG money.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Continuum of Care entity on the Peninsula that serves the City of Newport News is called the Greater Virginia Peninsula Homelessness Consortium (GVPHC). It serves as a regional CoC and a resource for the cities and counties of Newport News, Hampton, Poquoson, Williamsburg, James City

County and York County. Newport News has always been very active in participating and keeping abreast of the activities and matters considered through the GVPHC via staff of the City and staff of NNRHA. One of the City's Assistant City Managers plays an integral part in the effort to address homelessness by serving as an officer for the Virginia Peninsula Mayors and Chairs Commission on Homelessness group. This is the group that in 2009 developed and adopted a ten-year plan to end homelessness in the region by way of regional commitment and efforts. In fact, Newport News has recently set up a work group to facilitate the development of a homeless day center.

The City works with agencies in the GVPHC to determine some of the primary issues of the homeless population and some of the challenges they face. Local City and CDBG funds financially support a winter sheltering program, a showering and clean clothes pickup facility and several centers for homeless females and children and persons fleeing domestic violence. The City's involvement with the GVPHC allows it to stay in tune with the various at-risk groups that may suffer from homelessness and allows it to assign staff to various task groups to investigate potential solutions. Currently, CoC funding and actions are focused on the following:

- Expansion of permanent supportive housing for the chronically homeless, veterans and persons with mental illnesses;
- Full implementation and continuation of the Central Intake Project that encompasses the Call Center;
- Further expansion of the regional SOAR (SSI/SSDI Outreach, Access, Recovery) Team;
- Continuation and expansion of efforts with the newly established Virginia Correctional Re-entry Councils to address discharge policies and housing options for those released from correctional facilities;
- Continued refinement of the responsibilities of the Housing Broker Team to align with the CoC's and the Services Coordination and Assessment Network's identified needs and gaps.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City does not currently receive ESG funding but it has made provisions for administration of a Homeless Management Information System (HMIS). The City has contributed funds to an agency, the Planning Council to participate in the CoC and work with all the involved regional agencies and input data from various agencies and provide oversight of the local HMIS. The Planning Council staff

participates on the project monitoring task force and provides technical assistance to the CoC agencies as needed. The Planning Council also prints reports when it is appropriate and this allows the locality a better chance to obtain statistical data or general information when it is needed.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

<b>1</b>	<b>Agency/Group/Organization</b>	Greater Virginia Peninsula Homelessness Consortium (GVPHC)
	<b>Agency/Group/Organization Type</b>	Services-homeless Continuum of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The following agencies normally participated in the GVPHC: ACCESS AIDS, United Way of Williamsburg, Hampton-Newport News Community Services Board, Health Care for the Homeless, LINK of Hampton Roads, Inc., Menchville House Ministries, Inc., Newport News Social Services Department, Salvation Army of Hampton Roads, Transitions Family Violence Center, Inc., Newport News Redevelopment and Housing Authority, Housing Development Corporation of Hampton Roads, Volunteer/Outreach, HELP, Inc., Virginia Wounded Warrior Program, Hampton Redevelopment and Housing Authority, The Planning Council, Avalon: A Center for Women and Children, York-Poquoson Social Services, Community of Faith Mission-Emergency Shelter, York County Housing, and Volunteers of America Lighthouse Center.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The majority of agencies that deal with the City of Newport News and its community development programs were consulted either directly or indirectly.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Greater Virginia Peninsula Homelessness Consortium	The Continuum looks at overall needs in the region and available services and tries to obtain and maintain resources to address any gaps.
Framework for the Future	Newport News Planning Department	The Framework is the overall City's comprehensive plan and also looks at the City's priorities and available resources to address.
Analysis of Impediments to Fair Housing Choice	Hampton Roads Community Housing Resource Board	The Analysis looks at potential fair housing issues for the region and for individual cities and tries to address issues via education and information dissemination.
Public Housing Agency Plan	Newport News Redevelopment and Housing Authority	A comprehensive guide to public housing agency (PHA) policies, programs, operations and strategies for meeting local housing needs and goals.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The development of the current Annual Action Plan is a collaborative effort between the City and NNRHA and was discussed with the input of the above mentioned agencies and organizations during a regularly scheduled meeting of CoC and the Hampton Roads Community Housing Resource Board (HRCHRB). On December 8, 2016 City and NNRHA staff hosted a Housing and Community Development Public Hearing at Pearl Bailey Library for all interested persons. A total of 5 persons including residents and representatives of interested organizations attended the meeting. Attendees and staff discussed the following housing and community development issues:

- The Action Plan schedule
- Proposed allocation of funds for Newport News
- Past activities funded with HUD money
- Process to apply for funding included in Action Plan

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The Citizen Participation Plan contained within the 2015-2019 Consolidated Housing and Community Development Plan for the City of Newport News places great emphasis on the provision of information and involvement of all citizens, and especially low-income residents, in the planning process for the CDBG and HOME programs. Annually, open forums are held and specific technical assistance is provided to those wishing to apply for services with a strict adherence to timely provision of information. A copy of the draft Annual Action Plan is available for review each year at every Newport News Public Library, the City Department of Development at City Hall, NNRHA administrative offices at 227 27th Street and on the City and NNRHA website which may be accessed by using [www.nnva.gov](http://www.nnva.gov) and [www.nnrha.com](http://www.nnrha.com) respectively.

The specific citizen participation process to develop budget for Action Plan 3 is as follows:

Public Hearing with Citizens	December 8, 2016
CDBG Proposals Due	January 13, 2017
Review Committee Meeting	January 27, 2017
Applicant Interviews with Review Committee	February 8, 2017
Draft Action Plan 30-Day Public Review	April 7, 2017 through May 8, 2017
Public Hearing & Presentation-Draft Action Plan	April 19, 2017
City Council Public Meeting-Plan Approval	May 23, 2017

Provide a summary of citizen comments or views found on page 8, item number 5, of this document.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing December 8, 2016	All citizens, particularly low-income persons and residents of economically impacted neighborhoods	5 Citizens attended the hearing.	No comments received.	N/A at this time.	www.nnva.gov, www.nnrha.com
2	Public Hearing April 19, 2017	All citizens, particularly low-income persons and residents of economically impacted neighborhoods	No citizens attended.	No comments received	N/A	www.nnva.gov, www.nnrha.com

**Table 4 – Citizen Participation Outreach**



## Expected Resources

### ***AP-15 Expected Resources – 91.220(c)(1,2)***

#### **Introduction**

The following financial resources are identified in the Action Plan and are anticipated to be received to address the following priority needs and specific objectives identified in the City of Newport News FY 2017-2018 Annual Action Plan.

#### **Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,122,384	250,000	63,603	1,435,987	1,087,598	These funds support the overall goals presented in the Consolidated Plan by facilitating programs including housing rehabilitation loans & grants, business loans, homeless assistance program, and other community development activities.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	536,530	190,000	0	726,530	2,179,590	HOME funds will be used to address affordable housing needs in the City of Newport News

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City of Newport News will make reasonable efforts to leverage financial funds from private, state and local entities to address affordable housing goals. The HOME program requires 25% local match for any HOME funds drawn down. The City will meet its HOME match requirement through eligible non-federal sources as identified in 24CFR 92.220. These sources include but are not limited to: cash contributions from non-federal sources, forbearance of fees, donated real property, on-site and off-site infrastructure, value of donated or voluntary labor or professional services, value of sweat equity, direct cost of supportive services provided to families residing in HOME assisted units, and direct cost of homebuyer counseling services provided to families that acquire properties with HOME funds.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

N/A

## **Discussion**

### **Additional Public Resources**

In 2013, The Authority submitted a portfolio application for nine (9) of its public housing properties to HUD under the Rental Assistance Demonstration (RAD) program. To date, four (4) of the Authorities' communities, Oyster Point, Brighton, Cypress Terrace and Orcutt Townhomes III have been converted under RAD using mixed finances. In October 2016, the Authority submitted RAD applications for the Spratley and Lassiter Courts communities. The successful conversion of these properties is dependent on several factors such as the feasibility of these projects and NNRHA's access to private sources of capital and to borrow funds to repair and preserve its affordable housing assets.

The City of Newport News and the Newport News Redevelopment and Housing Authority were awarded a \$500,000 Choice Neighborhoods Initiative (CNI) Planning Grant from HUD to help determine how to revitalize and transform a portion of the Southeast Community. This planning grant will enable the City and Authority to plan a comprehensive approach to address neighborhoods identified in the Southeast Community with distressed public or HUD-assisted housing to transform the neighborhood. The program is designed to facilitate critical improvements in neighborhood assets, housing, services and schools. Authority owned property located in the targeted area include Ridley and Lassiter as well as the vacant parcel which was the former Dickerson Courts and Harbor Homes Apartment community.

## Annual Goals and Objectives

### *AP-20 Annual Goals and Objectives*

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Preservation & Neighborhood Revitalization	2015	2019	Affordable Housing	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN	Neighborhood Revitalization Preserve Existing Housing	CDBG: \$763,620 HOME: \$25,000	Homeowner Housing Rehabilitated: 42 Household Housing Unit Buildings Demolished: 26 Buildings
2	Expand Economic Development	2015	2019	Non-Housing Community Development	TITLE 36 PLAN	Expand Economic Development	CDBG: \$200,000	Jobs created/retained: 5 Jobs
3	Homeless Intervention & Special Populations Hsg	2015	2019	Homeless Non-Homeless Special Needs	TITLE 36 PLAN	Reduce homelessness	CDBG: \$40,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 179 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Increase Affordable Housing Units	2015	2019	Affordable Housing	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN	Increase the supply of affordable housing	HOME: \$488,989	Rental units constructed: 100 Household Housing Unit Homeowner Housing Added: 2 Household Housing Unit Direct Financial Assistance to Homebuyers: 5 Households Assisted
5	Increase Community Services Programming	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN	Special Needs Services	CDBG: \$38,000	Public service activities other than Low/Moderate Income Housing Benefit: 691 Persons Assisted
6	Enhance Youth Development	2015	2019	Non-Housing Community Development	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN	Youth Development	CDBG: \$76,000	Public service activities other than Low/Moderate Income Housing Benefit: 2550 Persons Assisted

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Housing Preservation & Neighborhood Revitalization
	<b>Goal Description</b>	Preserve Existing Housing and the elimination of dilapidated, unsafe structures in the City of Newport News
2	<b>Goal Name</b>	Expand Economic Development
	<b>Goal Description</b>	Jobs created/retained
3	<b>Goal Name</b>	Homeless Intervention & Special Populations Hsg
	<b>Goal Description</b>	Public Service Activity other than low/moderate housing
4	<b>Goal Name</b>	Increase Affordable Housing Units
	<b>Goal Description</b>	Households assisted with direct financial assistance. Single family homes developed and sold to low income buyers.
5	<b>Goal Name</b>	Increase Community Services Programming
	<b>Goal Description</b>	Funds will be used toward activities that provide services in the community
6	<b>Goal Name</b>	Enhance Youth Development
	<b>Goal Description</b>	Funds provided to organizations to enhance youth development.

## Projects

### **AP-35 Projects – 91.220(d)**

#### **Introduction**

During Funding Years 2017-2018, the City of Newport News will undertake the following projects to implement priorities identified in the Five-Year Consolidated Plan. AP-38 of this Annual Action Plan gives a summary of the specific activities that will be funded during the Funding Year 2017-2018.

#### **Projects**

#	Project Name
1	HOMEdpa
2	HOMEcure
3	CHDO
4	HOME Administration
5	HOMEvestor II
6	Administration - NNRHA
7	Planning - NNRHA
8	Administration - City of Newport News
9	Codes Clearance
10	Commercial Loan Program Delivery
11	Rehabilitation Program Delivery
12	Special Economic Development Activities - NNUDAG
13	Rehabilitation and Preservation - Emergency Repair
14	Transitions Family Violence Services
15	Fair Housing-Hampton Roads Community Action Plan, Inc. formerly Office of Human Affairs (OHA)
16	Clean Comfort - Hampton Roads Community Action Program, Inc.
17	Housing Counseling - Hampton Roads Community Action Program, Inc.
18	Boys & Girls Clubs of the Virginia Peninsula, Inc.
19	Freedom Outreach Center
20	In-Agape Family Life & Educational Center
21	LINK of Hampton Roads
22	Menchville House Ministries
23	Peninsula Agency on Aging

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The rationale for allocating priorities for housing and community development needs is based on information and data described in the City's Five-Year Consolidated Plan in which the City used a ranking system to determine needs as low and high. Each of the activities to be funded in FY17 reflects a high priority. The City takes into account the funding availability, the target areas with the most need for assistance and the type of activities that will best address those needs to determine geographical allocation.

The main obstacles to addressing underserved needs are the availability of resources and increased cost.



## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	HOMEdpa
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Increase Affordable Housing Units
	<b>Needs Addressed</b>	Increase the supply of affordable housing
	<b>Funding</b>	HOME: \$40,000
	<b>Description</b>	Provide down payment assistance to first-time homebuyers
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 Households
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Marketing through Realtors and ongoing Homebuyer interest workshops
2	<b>Project Name</b>	HOMEcare
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Housing Preservation & Neighborhood Revitalization
	<b>Needs Addressed</b>	Preserve Existing Housing
	<b>Funding</b>	HOME: \$25,000
	<b>Description</b>	Low interest loans/or grants for owner-occupied rehabilitation.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 Household
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Provide rehab assistance to owner-occupied units.

<b>3</b>	<b>Project Name</b>	CHDO
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Increase Affordable Housing Units
	<b>Needs Addressed</b>	Increase the supply of affordable housing
	<b>Funding</b>	HOME: \$85,665
	<b>Description</b>	Assists qualified CHDO's with the acquisition, development or sponsorship of affordable housing.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 Households
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Developed two (2) Homeownership units
<b>4</b>	<b>Project Name</b>	HOME Administration
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Housing Preservation & Neighborhood Revitalization Increase Affordable Housing Units
	<b>Needs Addressed</b>	Increase the supply of affordable housing
	<b>Funding</b>	HOME: \$72,653
	<b>Description</b>	Provides for HOME program planning, marketing and monitoring costs.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Administration of HOME program
<b>5</b>	<b>Project Name</b>	HOMEvestor II
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN

	<b>Goals Supported</b>	Housing Preservation & Neighborhood Revitalization Increase Affordable Housing Units
	<b>Needs Addressed</b>	Preserve Existing Housing Increase the supply of affordable housing
	<b>Funding</b>	HOME: \$503,212
	<b>Description</b>	Assist developers and owners of rental units with rehabilitation of affordable units.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	90 Households
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Provide efficient administration of all Affordable Housing and Community Development programs.
<b>6</b>	<b>Project Name</b>	Administration - NNRHA
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Expand Economic Development
	<b>Needs Addressed</b>	Expand Economic Development
	<b>Funding</b>	CDBG: \$237,476
	<b>Description</b>	Oversight, management monitoring and coordination of the Community Development Block Grant (CDBG) Program.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Provide efficient administration of all Consolidated Housing and Community Development Programs.
<b>7</b>	<b>Project Name</b>	Planning - NNRHA
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN

	<b>Goals Supported</b>	Expand Economic Development
	<b>Needs Addressed</b>	Expand Economic Development
	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	Program planning to include the development of the Action Plan, Five-Year Plan and all planning aspects of the CDBG Program.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Provide efficient planning of all Consolidated Housing and Community Development Programs.
<b>8</b>	<b>Project Name</b>	Administration - City of Newport News
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Expand Economic Development
	<b>Needs Addressed</b>	Expand Economic Development
	<b>Funding</b>	CDBG: \$23,000
	<b>Description</b>	Provide funds to support staff expenses to oversee, plan, monitor, etc., the NNRHA and the overall CDBG Program.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Oversight, management, monitoring and coordination of the Community Development Block Grant (CDBG) Program.
<b>9</b>	<b>Project Name</b>	Codes Clearance
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Housing Preservation & Neighborhood Revitalization

	<b>Needs Addressed</b>	Preserve Existing Housing Neighborhood Revitalization
	<b>Funding</b>	CDBG: \$250,000
	<b>Description</b>	Demolition and removal of unsafe vacant structures in the Southeast Area of the City of Newport News.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Provide services to remove approximately 26 unsafe structures.
	<b>Location Description</b>	Census Tract #301, 303, 304, 305, 306, 308, 309
	<b>Planned Activities</b>	Elimination of dilapidated unsafe buildings to improve the City's visual appearance, provide vacant lots for new infill housing and reduce opportunities for criminal activities.
<b>10</b>	<b>Project Name</b>	Commercial Loan Program Delivery
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Expand Economic Development
	<b>Needs Addressed</b>	Expand Economic Development Neighborhood Revitalization
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Funds used to administer the Commercial Loan Program.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	0
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	N/A
<b>11</b>	<b>Project Name</b>	Rehabilitation Program Delivery
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Housing Preservation & Neighborhood Revitalization

	<b>Needs Addressed</b>	Preserve Existing Housing Increase the supply of affordable housing Neighborhood Revitalization
	<b>Funding</b>	CDBG: \$195,000
	<b>Description</b>	Funds will be utilized to administer all CDBG rehabilitation programs.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	N/A
<b>12</b>	<b>Project Name</b>	Special Economic Development Activities - NNUDAG
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Expand Economic Development
	<b>Needs Addressed</b>	Expand Economic Development Neighborhood Revitalization
	<b>Funding</b>	CDBG: \$150,000
	<b>Description</b>	Newport News Urban Development Action Grant (NNUDAG) - Low interest loans designed to assist new or existing businesses with land and building acquisition, purchase of machinery and equipment, building renovations and limited working capital. To generate employment and to create and retain jobs for low-moderate income persons which help stimulate economic development.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 jobs created/retained
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Facilitate and improve the economic viability of small commercial or industrial business.
<b>13</b>	<b>Project Name</b>	Rehabilitation and Preservation - Emergency Repair

	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Housing Preservation & Neighborhood Revitalization
	<b>Needs Addressed</b>	Preserve Existing Housing
	<b>Funding</b>	CDBG: \$308,511
	<b>Description</b>	Emergency home repair assistance to homeowners up to \$8,000. Approximately 41 homeowners will receive emergency repair funds this period.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	41 Homeowners
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Approximately 41 homeowners will receive emergency repair funds.
<b>14</b>	<b>Project Name</b>	Transitions Family Violence Services
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Homeless Intervention & Special Populations Hsg
	<b>Needs Addressed</b>	Reduce homelessness
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Transitions Family Violence Services was formerly known as Virginia Peninsula Council on Domestic Violence. Funds will be provided for operating support (salaries) to assist adult/child victims of domestic violence; and those experiencing homelessness.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	168 Beds
	<b>Location Description</b>	Location suppressed because of the nature of the activity.
	<b>Planned Activities</b>	Improve and enhance community services to lower income residents.
<b>15</b>	<b>Project Name</b>	Fair Housing-Hampton Roads Community Action Plan, Inc. formerly Office of Human Affairs (OHA)

	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Increase Community Services Programming
	<b>Needs Addressed</b>	Increase the supply of affordable housing
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Services to ensure fair housing practices are being implemented in the City of Newport News. This service is being provided through a contract with the Hampton Roads Community Action Program, Inc.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Promote fair housing practices through the City.
<b>16</b>	<b>Project Name</b>	Clean Comfort - Hampton Roads Community Action Program, Inc.
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Increase Community Services Programming
	<b>Needs Addressed</b>	Special Needs Services
	<b>Funding</b>	CDBG: \$16,500
	<b>Description</b>	Funds to provide supportive services for the homeless population (showering facilities, clean clothing and referral services.) Approximately 229 persons to be served.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	229 Persons to be assisted
	<b>Location Description</b>	Julius Conn Gym, 338 30th Street, Newport News, VA 23607
	<b>Planned Activities</b>	Provide a place for the homeless to feel safe, to receive a hot shower and a clean change of clothing.
<b>17</b>	<b>Project Name</b>	Housing Counseling - Hampton Roads Community Action Program, Inc.



	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Increase Community Services Programming
	<b>Needs Addressed</b>	Preserve Existing Housing Reduce homelessness
	<b>Funding</b>	CDBG: \$12,000
	<b>Description</b>	To provide housing counseling services to homeowners and perspective homeowners. This service is being provided through a contract with the Hampton Roads Community Action Program, Inc.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	132 Households to be assisted
	<b>Location Description</b>	329 Maple Avenue, Newport News, VA 23607
	<b>Planned Activities</b>	Assist citizens with pre-purchase and pre-rental counseling, mortgage default and rent delinquency counseling and post-occupancy counseling.
<b>18</b>	<b>Project Name</b>	Boys & Girls Clubs of the Virginia Peninsula, Inc.
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN TITLE 36 PLAN
	<b>Goals Supported</b>	Enhance Youth Development
	<b>Needs Addressed</b>	Youth Development
	<b>Funding</b>	CDBG: \$74,500
	<b>Description</b>	Funds provided to assist this non-profit organization with operating expenses (salaries for the Marshall Courts site and utilities at other sites.)
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2,500 Persons assisted (Youth)
	<b>Location Description</b>	11825 Rock Landing Drive, Newport News, VA 23606
	<b>Planned Activities</b>	Provide eligible educational and recreational programs to low-income youth in the City of Newport News.

19	<b>Project Name</b>	Freedom Outreach Center
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN
	<b>Goals Supported</b>	Increase Community Services Programming
	<b>Needs Addressed</b>	Expand Economic Development
	<b>Funding</b>	CDBG: \$11,000
	<b>Description</b>	Provide operational costs for services by a neighborhood volunteer outreach center providing services to former inmates and young adults exhibiting the potential for entry and/or re-entry into the criminal justice system to include youth, adults and families.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	539 Persons to be assisted
	<b>Location Description</b>	1705 Jefferson Avenue, Newport News, VA 23607
	<b>Planned Activities</b>	Non-profit serving unemployed, underemployed and those with significant employment barriers.
20	<b>Project Name</b>	In-Agape Family Life & Educational Center
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN
	<b>Goals Supported</b>	Enhance Youth Development
	<b>Needs Addressed</b>	Youth Development
	<b>Funding</b>	CDBG: \$19,000
	<b>Description</b>	To provide funds (salaries) to assist with the Stay Up While You Are Out Program for youth expelled from school 10 days or longer.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 Persons to be assisted
	<b>Location Description</b>	5500 Marshall Avenue, Newport News, VA 23605
	<b>Planned Activities</b>	Assist youth expelled from school 10 days or longer.
21	<b>Project Name</b>	LINK of Hampton Roads
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN

	<b>Goals Supported</b>	Homeless Intervention & Special Populations Hsg
	<b>Needs Addressed</b>	Special Needs Services Reduce homelessness
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Funds to provide operating expenses (salaries) to assist LINK of Hampton Roads, a non-profit organization, provide shelter and food services to homeless people from November 2016 to March 2017.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	539 Persons to be assisted
	<b>Location Description</b>	City-wide
	<b>Planned Activities</b>	Operation of a winter shelter for homeless individuals.
<b>22</b>	<b>Project Name</b>	Menchville House Ministries
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN
	<b>Goals Supported</b>	Homeless Intervention & Special Populations Hsg
	<b>Needs Addressed</b>	Reduce homelessness
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Funds to assist the non-profit organization with operating funds (salaries) for a facility to be utilized as a shelter providing housing to 100 adults and children in crisis situations.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	179 Persons to be assisted
	<b>Location Description</b>	13658 Warwick Blvd, Newport News, VA 23602
	<b>Planned Activities</b>	Provide shelter for homeless individuals and families in crisis situations.
<b>23</b>	<b>Project Name</b>	Peninsula Agency on Aging
	<b>Target Area</b>	NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN
	<b>Goals Supported</b>	Increase Community Services Programming
	<b>Needs Addressed</b>	Special Needs Services

<b>Funding</b>	CDBG: \$15,000
<b>Description</b>	Funds to assist this non-profit agency with operating funds for their Meals on Wheels Program.
<b>Target Date</b>	6/30/2018
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 Persons to be assisted (Seniors)
<b>Location Description</b>	City-wide
<b>Planned Activities</b>	Meals on Wheels program for homebound citizens in five (5) Newport News income-based housing facilities.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

As noted in the SP-10 of the City's Consolidated Plan, most of the priorities for investment for the City of Newport News are focused on meeting the needs of low-income individuals, who may be located throughout the City. Other priority for investment is meeting the comprehensive physical, social, and economic needs of the Neighborhood Revitalization Strategy Area Plan (NRSA).

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
NEIGHBORHOOD REVITALIZATION STRATEGY AREA PLAN	29

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Originally adopted in 2000, the NRSA plan was developed in accordance with HUD requirements and in consultation with community stakeholders to identify a contiguous area consisting primarily of low-income residential developments. The NRSA plan encompasses the Southeast Community Redevelopment area and targeted adjacent blocks.

A copy of the Neighborhood Revitalization Strategy Area Plan is included in Appendix E of the City's Consolidated Plan.

## Affordable Housing

### ***AP-55 Affordable Housing – 91.220(g)***

#### Introduction

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	0
Non-Homeless	149
Special-Needs	0
Total	149

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	102
Rehab of Existing Units	42
Acquisition of Existing Units	0
Total	144

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

##### **One Year Goals for the Number of Households to be Supported:**

Homeless - 0 (CDBG) / 0 (HOME)

Non-Homeless – 41 (CDBG) / 108 (HOME)

Special Needs – 0 (CDBG) / 0 (HOME)

Total = 41 (CDBG) / 108 (HOME)

##### **One Year Goals for the Number of Households Supported Through:**

Rental Assistance – 0 (CDBG) / 0 (HOME)

The Production of New Units – 0 (CDBG) / 102 (HOME)

Rehab of Existing Units – 41 (CDBG) / 1 (HOME)

Acquisition of Existing Units – 0 (CDBG) / 0 (HOME)

Total = 41 (CDBG) / 103 (HOME)

## ***AP-60 Public Housing – 91.220(h)***

### **Introduction**

#### **Actions planned during the next year to address the needs to public housing**

Each year NNRHA is required to submit a Public Housing Agency (PHA) Plan to HUD. The PHA Plan is a comprehensive guide to public housing agency policies, programs, operations, and strategies for meeting local housing needs and goals. Physical needs assessments for the properties are performed and used to enable the Authority to better assess the capital needs of its portfolio and assist in the capital planning of public housing renovations. As previously noted, because of reduced capital funding by HUD, these funds are inadequate in addressing the backlog of deferred maintenance.

Assuming level capital improvement funding, planned housing rehabilitation and development activities for NNRHA public housing communities over the next five years include:

- Marshall Courts: Continue the phased renovations for the removal of mansard roofing and exterior renovations, new windows, new lighting, the construction of new porches, replacement of plumbing fixtures and water heaters, replacement of HVAC equipment, renovations to the kitchens including new cabinets and appliances, new flooring throughout the units.
- Aqueduct: HVAC replacement
- Pinecroft: Interior renovations.
- Ashe Manor: Kitchen Renovations
- Lassiter Courts and Spratley House: As noted earlier, the Authority submitted RAD applications for these communities. The successful conversion of these properties is dependent on the feasibility of these projects and NNRHA's access to private sources of capital and to borrow funds to repair and preserve these affordable housing assets.
- Ridley Place: The City and Authority were awarded a \$500,000 Choice Neighborhoods Initiative Planning Grant from HUD to help revitalize and transform a portion of the Southeast Community. This planning grant will enable the City and Authority to plan a comprehensive approach to address this community.

#### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Authority encourages public housing residents to become more involved in management and participate in homeownership by sponsoring workshops with concentrations on money management/financial literacy, GED classes, Workforce development programs, Five-Year/Annual Action Plan surveys, resident council meetings and improvement of personal financial planning to build productive assets and self-sufficiency. Also, through community partnerships, the Authority works with state and local homeownership agencies to provide public housing residents with resources needed in understanding the homeownership process such as mortgage lending and preparing for the

responsibilities of homeownership.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A



## ***AP-65 Homeless and Other Special Needs Activities – 91.220(i)***

### **Introduction**

The City of Newport News is committed to the action items within the Ten-Year Plan to End Homelessness. Through its continued leadership of the six regional jurisdictions participating in the Mayors and Chairs Commission on Homelessness, and its participation in the regional Greater Virginia Peninsula Homelessness Consortium (GVPHC), the City of Newport News will focus during the next Action Year on the following Ten-Year Plan Action items:

- Expansion of permanent supported housing units for chronically homeless individuals and families through applications to the Department of Housing and Urban Development (HUD) and the Housing Trust Fund available through Virginia Department of Housing and Community Development (DHCD).
- Establishment of a regional Coordinated Prevention Resource Team – bringing together entities and organizations with existing prevention funds, to develop a more coordinated strategy for homeless prevention while using the lessons learned from the \$1.3 million in regional HPRP resources and partners.
- Expansion of the regional SSI/SSDI Outreach, Access, and Recovery (SOAR) Team.
- Expansion of efforts with the newly established Virginia Correctional Re-Entry Councils to address the coordination of discharge policies and practices from correctional facilities and expand housing options for those discharged.
- Coordination of community partners in Newport News to conduct a needs assessment for unaccompanied youth, accompanied youth, parenting youth, and LGBTQ youth, all between the ages of 0-24.
- Connecting the City of Newport News schools, McKinney Vento/Project Hope liaisons and local service providers through the launch of a pilot program for a youth-centered continuum of services to support the needs of students experiencing or at risk of homelessness.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Targeted efforts to outreach, engage and house the unsheltered population have resulted in a 44 percent decrease in the number of persons unsheltered on the evening of the annual Point in Time Count, between 2011 and 2016. Efforts to identify and assess the individual needs of the unsheltered population include:

- Hampton Newport News Community Services Board (HNNCSB) PATH outreach workers continue to conduct street and shelter outreach and utilize HMIS to track encounters with homeless

persons to maintain a documented history and length of homelessness among the chronic homeless population.

- The GVPHC increased outreach capacity and access to Rapid Re-Housing (RRH) with the funding and launch of a regional RRH Housing Stabilization Case Management Team. Funded through the Virginia Department of Housing and Community Development (DHCD) Virginia Homeless Solutions Programs (VHSP) grant, the RRH team works with area winter shelters, emergency shelters, food pantry's, area churches, etc. to outreach and engage the unsheltered and sheltered homeless population and assess and refer for housing.
- 5 Loaves Food Pantry provides food to homeless individuals and families along with other homeless and at-risk populations Monday through Friday 11:00am-12:00pm. The Food Pantry distributes portioned goods (based on family size), including USDA (once a month - income guidelines), pantry and a hot meal. RRH Housing Stabilization Case Managers on onsite weekly to provide immediate outreach and assessment for housing and prevention resources.
- Three churches in downtown Newport News provide assistance to the unsheltered homeless. St. Vincent's Catholic Church provides lunch each Monday through Friday and supplies a "takeout" bag lunch on Friday to be eaten on Saturday. St. Paul's Episcopal Church operates a soup kitchen on Saturdays and Sundays. Calvary Revival Church Peninsula serves breakfast each Saturday. The Salvation Army operates a "soup van" Monday through Friday at 7:15 PM, which serves supper at Jefferson Avenue and 28th Street in the Southeast Community.
- The Foodbank of the Virginia Peninsula distributes foods effectively through collaborative efforts that minimizes hunger, promotes nutrition and self-reliance through education. The Foodbank service area consists of cities of Newport News, Hampton, Williamsburg, Poquoson and the counties of Gloucester, Matthews, James City, York and Surry.
- Living Interfaith Network of Hampton Roads, Inc. (LINK) is a faith-based, non-profit, volunteer supported organization which provides direct service and advocacy to the homeless and underserved individuals and families including: 1) the terminally ill, 2) physically and mentally disabled, 3) HIV/AIDS infected/affected, 4) elderly and 5) persons living in poverty. The organization's volunteers include interfaith congregations, volunteers from local universities, colleges, civic organizations, government agencies, businesses and community members from the greater Hampton Roads region. LINK's philosophy is to partner with local jurisdictions to be an advocate for all persons of low-income and/or those who live in poverty.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Targeted Housing and Community Development funds are used primarily to address the emergency needs of the homeless in Newport News as identified in the Continuum Plan. CDBG funds are used to maintain the existing level of emergency homeless services for families. Initiatives include the Clean Comfort Program, Transitions Family Violence Services Shelter, LINK's PORT Program and the Menchville House Group Home. Such assistance is provided in order to maintain current levels and to avoid the creation of new service gaps. When possible, the network of nonprofits serving special needs populations will be supported and utilized to provide the necessary services to the targeted groups.

These nonprofit organizations include Transitions Family Violence Services, Hampton-Newport News Community Services Board (H-NNCSB) and CANDII.

CDBG funds will be utilized by the Transitions Family Violence Services shelter, a facility for homeless families and children who are victims of domestic violence. The location of the Transitions shelter for victims of domestic violence cannot be disclosed. LINK also provides extension eviction prevention funding using faith community donations. CDBG funds will assist a volunteer temporary sheltering program, called PORT (People Offering Resources Together), which is supported by area churches and administered by LINK. These various programs provide the initial service components to homeless families and individuals.

CDBG funds will again be provided to Menchville House, a non-profit homeless provider, to assist with their Menchville House Group Home. Menchville House provides transitional housing to single women and households with children in crisis/homeless situations.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The GVPHC has realized a 59% decrease in the number of Chronically Homeless Individuals counted since 2011; the number of Chronic Families has remained fairly constant. In addition to the new HUD Final Rule on Chronic Homelessness, the Continuum has focused available resources on the most vulnerable, and often chronic, individuals through the Service Coordination and Assessment Network (SCAAN) process. The CoC's commitment to Housing First as a best practice and its increased investment in Rapid Rehousing and Permanent Supportive Housing options also contribute to the decrease in chronic homelessness in the region. All new HUD resources have been allocated to projects serving this difficult to serve population.

The Continuum continues to centralize all State RRH resources and recently launched new regional RRH Housing Stabilization Case Managers. As a result, the Continuum recognized a 57 percent decrease in shelter lengths of stay since 2015. In 2016 the average length of stay for all leavers in emergency shelter was 28 days and the percent of person who maintained permanent housing for six months was 96.1 percent.

The region now utilizes the Vulnerability Index – Service Prioritization and Decision Assistance Tool (VI-SPDAT) to identify the most medically vulnerable individuals, most of whom were also chronically homeless. This tool is helping the Service Coordination and Assessment Network (SCAAN) teams prioritize those who are placed into housing based on need.

The Hampton Newport News Community Services Board (HNNCSB) launched the Road2Home Team of case managers, outreach specialist, and peer specialist. Funded by the Substance Abuse and Mental Health Services Administration (SAMHSA) Cooperative Agreements to Benefit Homeless Individuals (CABHI) the team also include a housing specialist, a benefits specialist and a vocational specialist all working together to provide support and housing stability for Chronically Homeless and Veterans in Hampton and Newport News. Individuals housed through these initiatives are all referred by the Continuums SCAAN team and are housed utilizing a host of housing resources provided by Continuum. In addition, an increase of over 10% in the Shelter Plus Care Grant, which the NNRHA and HNNCSB partner in administering, offers the opportunity to expand the current number of households served through that funding source in the next Action Year.

At least two projects are in the development stage for the new Virginia Housing Trust Fund round of funding. One will propose a new regional prevention and rapid re-housing fund and the other an expansion of an existing multifamily apartment complex that prioritizes homeless individuals and families.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The Community Service Board, LINK, Veterans Administration, OHA and Transitions Family Violence Center are just some of the numerous organizations that help coordinate a multi-jurisdictional and multi-agency effort to develop and update a regional Continuum Plan. The plan addresses the full spectrum of services available to the homeless and the gaps in an effort to move them into the mainstream of community life. The City and NNRHA have taken an active role in the Continuum Council and Task Force.

The local Community Services Board provides extensive counseling and outreach to persons with disabilities in an effort to stabilize their condition and housing situations. The organization provides transitional and permanent housing programs to persons with mental disabilities, and persons in substance abuse recovery. These programs are provided in buildings built and financed by the NNRHA, properties assisted with HOME funds and other private residences throughout the City.

Due to the state's coordinated discharge policies for persons with mental illnesses, the community currently has a cohesive Discharge Coordination Policy for this targeted population. Discharge planning is the requirement of the 40 state Community Services Boards, such as the Hampton-Newport News Community Services Board, and begins prior to admission to the state institution or crisis stabilization bed. The H-NNCSB has two staff members who work directly in the state mental health institutions to

coordinate discharge plans and ensure that housing and housing resources are in place prior to discharge. The H-NNCSB is also in the process of expanding its housing for additional beds for people being discharged who require more intensive supervision than can be provided in existing community-based housing.

## ***AP-75 Barriers to affordable housing – 91.220(j)***

### **Introduction:**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

A lack of housing options triggered by a scarcity in the number of available housing units is one of the area's larger barriers to affordable housing. In solidarity, the City of Newport News and the Newport News Redevelopment and Housing Authority continue to seek out innovative approaches which will ultimately increase the availability of affordable housing units across the City; thereby, affording residents more choices.

Current strategies for increasing the total number of affordable housing units include combining federal, local, and private dollars to aid in the development of new construction, rehabilitation of existing units, and the rezoning and conversion of existing structures for residential purposes. The City continues to seek amendments to long standing zoning ordinances that will allow for development of 25-foot lots in Neighborhood Conservations Districts, reduce minimum requirements for Planned residential development, and revise setback requirements; all of which, have a direct impact in encouraging land use and redevelopment efforts that facilitate affordable homeownership.

Financial obstacles are another strong barrier to affordable housing and can be divided up into two categories; the first involving the finance of construction and development, and the second including costs related to homeownership. Financial hurdles, related to construction and/or development of affordable housing, are correlated with ongoing reductions to grant funding as well as increased competition and reductions in available tax credits. To augment this increased need for additional capital, assistance from private developers has become an integral piece of most new or conversion projects. Many, if not all, of these developments incorporate energy efficient building practices designed to reduce homeowner's financial burden associated with rising utility costs.

For Homeowners, assistance continues to be made accessible to qualified homebuyers in the form of down payment assistance for the purchase of single family residences. Also available are grants or low interest loans used to assist with rehabilitation of owner occupied structures to prevent deterioration of existing structures caused by the homeowner's inability to pay for needed repairs.

Finally, administrative and financial burdens brought on by both federal and state legislation continue to have a significant impact on affordable housing goals. Regardless of their intent, Legislatures often introduce bills counterintuitive to the affordable housing needs. Therefore, the Newport News Redevelopment and Housing Authority continues to partner with other industry organizations to help guide Legislatures in their decision making process.

## ***AP-85 Other Actions – 91.220(k)***

### **Introduction:**

Newport News recognizes that ongoing efforts to meet the affordable housing industry's mission, as defined by HUD, to provide safe, decent, and affordable housing can only be achieved through the culmination of innovative ideas and strategies that are put to action.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle to meeting underserved needs in Newport News is a lack of adequate funding. The City will continue efforts to evaluate its administration of CDBG funds in order to meet its affordable housing and community and economic development needs.

The City will continue to work collaboratively with NNRHA so that nonprofit entities and businesses will be able to receive grants and/or loans for activities that are allowed under the federal guidelines and best address the needs of the local community.

Subject to future funding availability, the City will continue to fund activities that improve and expand the existing housing stock as well as working with developers that offer new affordable housing units for low-income households.

### **Actions planned to foster and maintain affordable housing**

The City plans to foster and maintain affordable housing for Newport News residents by continuing to fund activities for homebuyer assistance and housing rehabilitation. The First-Time Homebuyer Program makes the home more affordable to low and moderate income residents by assisting with down payment and closing expense. The purpose of housing rehabilitation programs administered by NNRHA is to assist low-income property owners with repairs to meet their needs for safe and decent housing. Rehabilitation is intended to enhance, improve, and preserve neighborhoods. The City will continue to facilitate multi-family development projects. The City and Authority accept funding applications on an ongoing basis for the development and rehabilitation of affordable housing.

### **Actions planned to reduce lead-based paint hazards**

It is the City's ongoing practice that paint hazards are given high priority and addressed in all residential rehabilitation projects undertaken with federal funding and constructed prior to 1978. Consistent with HUD's lead-based paint regulation 24 CFR 35, NNRHA has policies and procedures in place for housing rehabilitation programs and requires the use of lead safe work practices aimed at lead poisoning prevention. These policies apply to contractors performing renovation, repair and painting to projects that disturb lead based paint in properties constructed prior to 1978. Such companies must hold the appropriate licensing from DPOR and/or EPA certifications required for the level of work to be

performed and must follow specific work practices to prevent lead contamination.

A lead based paint inspection and/or risk assessment is performed on all pre-1978 properties purchased and rehabilitated under the Neighborhood Stabilization, HOME and CDBG programs (administered by NNRHA). Lead-based paint hazards are mitigated through paint stabilization and abatement measures following Environmental Protection Agency (EPA) guidelines and lead safe repair work practices.

### **Actions planned to reduce the number of poverty-level families**

In order to reduce the number of poverty level families in Newport News, the City and NNRHA periodically review alternatives in available assistance. Such initiatives include small business loans, commercial infrastructure development, community safety initiatives, and programs to economically empower public housing residents.

The Newport News Urban Development Action Grant (NNUDAG) commercial loan program has continued to assist businesses with low interest loans for existing businesses and new start-ups. One objective of this program is the creation of new jobs held by individuals from a low –to – moderate income household.

In addition, the City will continue to actively market a Microloan Program created to fund struggling smaller businesses which will aid in stabilization and generation of local job opportunities. Reducing unemployment through job creation is a contributing factor that will aid in eliminating poverty in the Southeast Community. It is anticipated most Microloan recipients will be lower income.

The Enterprise Zone program in the southern part of the City continues to spur growth by assisting existing businesses to more easily expand under economic incentives afforded through the Enterprise Zone. This ongoing program allows the City to assist new and existing businesses in the area and to create additional jobs for low- and moderate-income people. The common objective in all zones is job creation for low- and moderate-income people.

NNRHA operates the Family Investment Center (FIC) to serve the educational and vocational needs of public housing residents. This facility includes a modern computer training facility to provide employment skills for public housing residents. Also, the Authority's Family Self-Sufficiency (FSS) program has actively promoted independence for Housing Choice Voucher clients. Participants in the FSS program receive escrowed funds in lieu of rent increases, which can ultimately be used to purchase a home or toward educational expenses.

Additionally, the Hampton Roads Community Action Program, Inc. continues to have an employment assistance program along with other nonprofit organizations in the majority low-income area of the City.



### **Actions planned to develop institutional structure**

In an effort to accomplish the goals set forth in the 5-Year Consolidated Plan, it is important for the City to include the broader community. As such, the Mayors and Chairs Commission's focus on regional homelessness has been in collaboration with several cities and various private companies. This partnership has allowed needed financial resources to be pulled together in regional / multi-jurisdictional collaboration.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

To enhance coordination between public and private housing and social service agencies, the City works closely with approximately 10 sub-recipient agencies including those listed in the proposed projects summary, as well as agencies funded by the City's Community Support Agency Grant Program. These grants are incentives designed to foster new services or expand existing services in the city. A goal of the process is to encourage community/local/citizen support for programs so city funds can be replaced with funds from other sources. This will allow city funds to be directed toward new programs in the future.

## Program Specific Requirements

### ***AP-90 Program Specific Requirements – 91.220(I)(1,2,4)***

#### **Introduction:**

The years covered that include this Action Plan are 2017, 2018 and 2019.

#### **Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	32,676
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>32,676</b>

#### **Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Other forms of investment being used beyond those identified in Section 92.205 are Private Lenders, Low-Income Housing Tax Credit (LIHTC), VHDA Community Homeownership Revitalization Program, and Local Funds.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Newport News uses Recapture Provisions in all HOME mortgages and liens. Assistance is provided as a grant, soft second, deferred payment and zero interest loans.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

**The City has applied affordability periods consistent with HUD Regulations 24 CFR 92.254(a)(4):**

The periods of affordability applicable to HOME homebuyer projects are:

<b>HOME assistance per unit</b>	<b>Period of Affordability</b>
Under \$15,000	5 years
Between \$15,000 to \$40,000	10 years
Over \$40,000	15 years

The periods of affordability applicable to HOME rental projects are:

<b>HOME assistance per unit</b>	<b>Period of Affordability</b>
Under \$15,000	5 years
Between \$15,000 to \$40,000	10 years
Over \$40,000	15 years
Refinance of Rehabilitation Project	15 years

New Construction or Acquisition of                      20 years

New Housing

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

There are no plans during the upcoming year to refinance existing debt secured by multifamily housing.

**Emergency Solutions Grant (ESG)  
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.
3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.
5. Describe performance standards for evaluating ESG.

**Housing Trust Fund (HTF)**  
**Reference 24 CFR 91.220(l)(5)**

1. Distribution of Funds

- a. Describe the eligibility requirements for recipients of HTF funds (as defined in 24 CFR § 93.2).
- b. Describe the jurisdiction's application requirements for eligible recipients to apply for HTF funds.
- c. Describe the selection criteria that the jurisdiction will use to select applications submitted by eligible recipients.
- d. Describe the jurisdiction's required priority for funding based on geographic distribution, which is a description of the geographic areas of the State (including areas of low-income and minority concentration) in which it will direct assistance during the ensuing program year.
- e. Describe the jurisdiction's required priority for funding based on the applicant's ability to obligate HTF funds and undertake eligible activities in a timely manner.
- f. Describe the jurisdiction's required priority for funding based on the extent to which rents for units in the rental project are affordable to extremely low-income families.
- g. Describe the jurisdiction's required priority for funding based on the financial feasibility of the project beyond the required 30-year period.
- h. Describe the jurisdiction's required priority for funding based on the merits of the application in meeting the priority housing needs of the jurisdiction (such as housing that is accessible to transit or employment centers, housing that includes green building and sustainable development features, or housing that serves special needs populations).
- i. Describe the jurisdiction's required priority for funding based on the location of existing affordable housing.
- j. Describe the jurisdiction's required priority for funding based on the extent to which the application makes use of non-federal funding sources.

2. Does the jurisdiction's application require the applicant to include a description of the eligible activities to be conducted with HTF funds?

3. Does the jurisdiction's application require that each eligible recipient certify that housing units assisted with HTF funds will comply with HTF requirements?

4. **Performance Goals and Benchmarks.** The jurisdiction has met the requirement to provide for performance goals, consistent with the jurisdiction's goals established under 24 CFR 91.215(b)(2), by including HTF in its housing goals in the housing table on the SP-45 Goals and AP-20 Annual Goals and Objectives screens.

5. **Rehabilitation Standards.** The jurisdiction must establish rehabilitation standards for all HTF-assisted housing rehabilitation activities that set forth the requirements that the housing must meet upon project completion. The jurisdiction's description of its standards must be in sufficient detail to determine the required rehabilitation work including methods and materials. The standards may refer to applicable codes or they may establish requirements that exceed the minimum requirements of the codes. The jurisdiction must attach its rehabilitation standards below. If the jurisdiction will not use HTF funds for the rehabilitation of housing, enter "N/A".

In addition, the rehabilitation standards must address each of the following: health and safety; major systems; lead-based paint; accessibility; disaster mitigation (where relevant); state and local codes, ordinances, and zoning requirements; Uniform Physical Condition Standards; and Capital Needs Assessments (if applicable).

6. **Resale or Recapture Guidelines.** Below, the jurisdiction must enter (or attach) a description of the guidelines that will be used for resale or recapture of HTF funds when used to assist first-time homebuyers. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter "N/A".

7. **HTF Affordable Homeownership Limits.** If the jurisdiction intends to use HTF funds for homebuyer assistance and does not use the HTF affordable homeownership limits for the area provided by HUD, it must determine 95 percent of the median area purchase price and set forth the information in accordance with §93.305. If the jurisdiction will not use HTF funds to assist first-time homebuyers, enter "N/A".

8. **Limited Beneficiaries or Preferences.** Describe how the jurisdiction will limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population to serve

unmet needs identified in its consolidated plan or annual action plan. If the jurisdiction will not limit the beneficiaries or give preferences to a particular segment of the extremely low- or very low-income population, enter "N/A."

Any limitation or preference must not violate nondiscrimination requirements in § 93.350, and the jurisdiction must not limit or give preferences to students. The jurisdiction may permit rental housing owners to limit tenants or give a preference in accordance with § 93.303 only if such limitation or preference is described in the action plan.

**9. Refinancing of Existing Debt.** Enter or attach the jurisdiction's refinancing guidelines below. The guidelines describe the conditions under which the jurisdiction will refinance existing rental housing project debt. The jurisdiction's refinancing guidelines must, at minimum, demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing. If the jurisdiction will not refinance existing debt, enter "N/A."